

# PROPOSED BY-LAWS

## SOUTHEAST WISCONSIN

## SOFTBALL ASSOCIATION

### ARTICLE I

#### PARLIAMENTARY AUTHORITY

- 1.01 In all questions of parliament law not covered by this Constitution or By-Laws, Roberts Rules of Order (revised), shall prevail. Such discussion shall rest with the Vice-President acting as parliamentarian.

### ARTICLE II

#### FISCAL YEAR

- 2.01 The fiscal year end of the association shall be **January** **September** 1 thru **December** **August** 31.

### ARTICLE III

#### DUES MEMBERSHIP

- 2.01 The annual dues for each member of the Association shall be established by the Board of Directors as stated in the Constitution of this Association.
- 2.02 Dues must be paid when first joining the Association (for new members) and for past members dues must be paid by January 31. Late fees shall be assessed if dues are not paid by **January 31. March 31**
- 2.03 **Dues and membership shall run from March until February 28.**
- 3.03 **To be considered as “a member in good standing” a member must attend at least one meeting per year and have his dues paid in full.**

### ARTICLE IV

#### MEETINGS

- 3.01 General membership meetings shall be held before, during and after the softball season.
- 3.02 Meeting dates, times and location are arranged by the President and forwarded to the members **in a newsletter or by Delete previous** e-mail.
- 3.03 The general agenda of each business meeting shall be:
- a) Call to order by the President
  - b) Reading of minutes of previous meeting
  - c) Treasurer's report
  - d) Presentation of any bills
  - e) **Committee reports Ad Hoc**
  - f) Unfinished business
  - g) New business
  - h) Attendance
  - i) **Collection of dues delete**
  - j) Adjournment of business meeting
  - k) Discussion of rules, tests, situations, problems, etc.
- 11.01 **The president or any 3 sitting board member may call a special meeting. Membership must be notified 14 days prior to the special meeting.**

## ARTICLE V

### ATTENDANCE

- 4.01 **To be considered as "a member in good standing" each member is required to pay his or her annual membership dues in full. Delete move to Article III**

## ARTICLE VI

### REPORTS

- 5.01 The minutes of meetings shall be in written form and put in a logical form that is acceptable by the members. The minutes of meetings shall be distributed to the members either orally, written or by e-mail.
- 5.02 The Treasurer's report shall be kept in written form showing the following information.
- a) Beginning Balance
  - b) Money received (Source)

- c) Money spent (Payee, Amount, Reason)
- d) Ending Balance

## ARTICLE VII

### COMMITTEES

- 6.01 Committees shall be formed and members shall be appointed, re-appointed, or replaced by the President **with the ratification of the membership.** Delete The President shall be ex-official member of all committees.
- 6.02 Any action required or permitted to be taken by a committee may be taken without a formal meeting of the committee if all of the committee members were notified and consent. Delete

## ARTICLE VIII

### REMOVAL & REPLACEMENT

- 7.01 To remove a member from this Association, a 2/3 vote of the **membership members present** must be taken. An officer prior to the time at which the vote is taken should contact the member. The reason for removal shall be noncompliance with the stated purpose of this Association.
- 7.02 An elected officer may be charged with “misuse of office” for failure to fulfill the duties of his/her office or for violation of an article of the Constitution or By-Laws.
- 7.03 The charge of “misuse of office” may be levied by two-thirds (2/3) of the remaining elected officers of this Association or by ten percent (10%) of the members signing a “misuse of office” petition.
- 7.04 An officer charged with “misuse of office” shall be removed from office upon a vote of two-thirds (2/3) **of the membership voting in a mail ballot provided at least fifty percent (50%) of the members vote or by delete** two-thirds (2/3) vote of the members present at a meeting of this Association, provided notice of the proposed action shall have been given at the previous meeting or in writing to every member at least two (2) weeks before the meeting.
- 7.05 A vacancy in any elected office shall be filled by appointment by the President **with ratification by the membership delete** and the appointee shall serve until the next election of officers.

- 7.06 If the Presidency shall become vacant, the Vice-President shall assume the duties of the President and as President shall then appoint a Vice-President for the unexpired term.

## ARTICLE IX

### QUORUM

- 8.01 Ten (10) members shall constitute a quorum necessary to transact business at meetings.
- 8.02 A simple majority shall be necessary for the passage of all motions unless specified otherwise in the Constitution or in the By-Laws.

## ARTICLE X

### DISSOLUTION OF ASSOCIATION

- 9.1 This Association shall not be dissolved so long as ten (10) members remain active in this Association.
- 9.2 Upon dissolution, however, all property of the Association shall revert to the remaining members and shall be divided equally.
- 9.3 Upon dissolution of the Association and after all assets have been divided equally among the remaining members, the official records of this Association shall be turned over to the WIAA, ASA or disposed of.

## ARTICLE XI

### AMENDMENTS

- 10.01 Amendments to the By-Laws may be adopted by a majority vote at any meeting. At any future meeting, they may be suspended, modified, or rescinded by a majority vote.